

MONTCLAIR HIGH SCHOOL CODE OF CONDUCT CHART

Please be reminded that these codes are not all inclusive, but do address major infractions with specific consequences. Some infractions will be decided on a case-by-case basis according to the seriousness of the behavior.

*Student Athletes who are in violation of the MHS Code of Conduct may also be in violation of the Athletic Code of Conduct.

Grades 9-12	1 st Offense	2 nd Offense	3 rd Offense
Dress Code Violation	Student is requested to make an adjustment or change.	Parent/Caregiver notification. Student is requested to change or make adjustment.	Parent/Caregiver notification. Student is requested to change or make adjustment. After School Central Detention 40 Minutes
Head Covering	Student is requested to make an adjustment or change.	Confiscate and pick up at the end of the day.	Confiscate and pick up at the end of 2 weeks After School Central Detention 40 Minutes
Attire gang related in nature Paraphernalia gang related in nature (e.g., bandanas, beads)	Paraphernalia will be confiscated. Parent/Caregiver Conference	Paraphernalia will be confiscated. Parent/Caregiver Conference	Paraphernalia will be confiscated. Parent/Caregiver Conference
Trespassing	Warning Notification to SRO	Report to Police/SRO	Criminal Offense Arrest by Police/SRO
Failure to attend Teacher Detention (Each incident)	Teacher Detention is rescheduled. Teacher contacts Parent/Caregiver.	One After School Central Detention 40 Minutes	Saturday Detention
Failure to attend Saturday Detention	Saturday Detention is rescheduled. Parent/Caregiver Conference	One week of lunch detention. Parent/Caregiver Conference	One week suspension from extra-curricular activities (including clubs, athletics, school-sponsored events, etc.) Parent/Caregiver Conference
Unauthorized departure from class	Teacher Detention Teacher contacts Parent/Caregiver.	After School Central Detention 40 Minutes	Two (2) After School Central Detentions 40 Minutes
Unauthorized departure from school	Saturday Detention Parent/Caregiver notification.	Two (2) Saturday Detentions Parent/Caregiver Conference	Out-of-School Suspension 1 day Parent/Caregiver Conference
Cutting Class	After School Central Detention 40 minutes Parent/Caregiver Notification	Two (2) After School Central Detention 40 Minutes Parent/Caregiver Conference	Saturday Detention Parent/Caregiver Conference

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Truancy	Saturday Detention	Two (2) Saturday Detentions Parent/Caregiver Conference	Out-of-School Suspension 1 day Parent/Caregiver Conference
Cheating	Student receives a "0" for the assignment. Parent/Caregiver notification. No Makeup	Student receives a "0" for the assignment. After School Detention Assigned Parent/Caregiver notification. No Makeup	Student receives a "0" for the assignment. Saturday Detention Parent/Caregiver notification. No Makeup
Forgery	Saturday Detention Parent/Caregiver notification.	Saturday Detention Parent/Caregiver notification.	Out-of-School Suspension 1 day Parent/Caregiver Conference
Plagiarism	Student receives a "0" for the assignment Parent/Caregiver notification. No Makeup	Student receives a failure for the Quarter. After School Detention Assigned Parent/Caregiver notification.	Student fails the course. Parent/Caregiver notification.
Violation of Technology Policy	Parent/Caregiver notification.	Loss of school Network Account for 10 school days Parent/Caregiver notification.	Saturday Detention Loss of school Network Account for 20 days Parent/Caregiver notification.
Use of Electronic Devices for other than Instruction	Device confiscated Picked up by student at the end of the day.	After School Central Detention 40 Minutes Device confiscated Must be picked up by Parent/Caregiver	Saturday Detention Device confiscated Picked up by Parent/Caregiver
Refusal to submit cell phone, iPod, iPad, MP3, etc.	After School Central Detention 40 Minutes Parent/Caregiver notification	Saturday Detention Parent/Caregiver Conference	Two (2) Saturday Detentions Parent/Caregiver Conference
Inappropriate Use of Cell Phone or Electronic Device- i.e. photos, video or audio of classmates - teachers without consent, etc.	After School Central Detention 40 Minutes Parent/Caregiver Conference Possible Police Notification	Out-of-School Suspension 1 day Police Notification	Out-of-School Suspension 2 days Police Notification
Verbally or electronically threatening a staff member	Out-of-School Suspension 3 days Parent/Caregiver meeting must be held prior to return to school. School administrator will be present with staff member. Refer to SRO	Out-of-School Suspension 10 days minimum Pending Hearing with Superintendent or Designee Refer to SRO	Out-of-School Suspension Pending Expulsion Proceedings Re-entry Plan Refer to SRO

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Skateboarding in school or on/around school property	After School Central Detention 40 Minutes Confiscate skateboard 1 day	One (1) Saturday Detention Confiscate skateboard 1 week	Out-of-School Suspension 1 day Parent/Caregiver Conference
Not following directions during emergency evacuations or drills	Saturday Detention Parent/Caregiver notification	Out-of-School Suspension 1 day Parent/Caregiver Conference	Out-of-School Suspension 2 - 3 days Parent/Caregiver Conference
Endangering the lives of others, e.g., calling in a bomb threat	Out-of-School Suspension 10 days minimum Hearing with BOE Criminal Offense - Arrest by police	Expulsion proceedings And/ Or Re-entry Plan	
Pulling a Fire Alarm	Out of School Suspension 3 Days Criminal Offense	Out of School Suspension 10 days minimum Hearing with Superintendent/Designee and/or BOE Rep. Criminal Offense	Expulsion Proceedings And/ Or Re-entry Plan Criminal Offense
Disruptive Behavior/Hallway, Cafeteria, Study Hall, Assembly Inappropriate Behavior	After School Central Detention 40 Minutes	Two (2) After School Central Detentions 40 Minutes Parent/Caregiver Conference	Saturday Detention Parent/Caregiver Conference
Failure to Obey Staff Member/ Insubordination	After School Central Detention 40 Minutes	Two (2) After School Central Detentions 40 Minutes Parent/Caregiver Conference	Saturday Detention Parent/Caregiver Conference
Inappropriate Language/Gesture Verbal Confrontation/ Student/Staff/ Security Use of Profanity	Saturday Detention Parent/Caregiver notification	Two (2) Saturday Detentions Parent/Caregiver Conference	Out of School Suspension 1 day Parent/Caregiver Conference
Possession and Use of firearm	Suspension - 1 calendar year Hearing with Superintendent/ Designee and/or BOE Representative Criminal Offense	Expulsion Proceedings Or Re-entry Plan Criminal Offense	
Possession of weapon other than a firearm	Out-of-School Suspension 10 day minimum Hearing with Superintendent/ Designee and/or BOE Representative Criminal Offense	Suspension - 1 calendar year Hearing with Superintendent/ Designee and/or BOE Representative Criminal Offense	Expulsion proceedings Criminal Offense

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Possession and Use of a weapon other than a firearm	Suspension - 1 calendar year Hearing with Superintendent/ Designee and/or BOE Representative Criminal Offense	Expulsion Proceedings Or Re-entry Plan Criminal Offense	
Sexual Harassment	Out-of-School Suspension 3 days Parent/Caregiver notification Parent/Caregiver Conference Contact SRO	Out-of-School Suspension 4 days Parent/Caregiver notification Parent/Caregiver Conference Contact SRO	Hearing with Superintendent/ Designee and/or BOE Rep. Contact SRO
Destruction of Property Graffiti Vandalism	Out-of-School Suspension 1 day Parent/Caregiver Conference Restitution for damage. Report to the SRO Criminal Offense	Out-of-School Suspension 2 days minimum Hearing with Superintendent/Designee or BOE Representative and arrest by police. Parent/Caregiver Conference Restitution for damage. Criminal Offense	Out-of-School Suspension 3-5 days minimum Hearing with Superintendent/Designee or BOE Representative and arrest by police. Parent/Caregiver Conference Restitution for damage. Criminal Offense
Theft from Cafeteria	Saturday Detention Restitution	Two (2) Saturday Detentions Restitution	Out-of-School Suspension 1 - 3 days Restitution Parent/Caregiver Conference
Theft of School Property Theft of Personal Property - Student, Staff/ Administration	Out-of-School Suspension 3 days Parent/Caregiver Conference Restitution for stolen item(s). Report to SRO Criminal Offense	Out-of-School Suspension 4 days minimum Hearing with Superintendent/ Designee Parent/Caregiver Conference Criminal Offense	Expulsion proceedings
Extortion (Cumulative)	Out-of-School Suspension 3 days Criminal Offense	Out-of-School Suspension 10 days Hearing with Superintendent/Designee or BOE Rep. Criminal Offense	Out-of-School Suspension Pending Expulsion Criminal Offense
Fighting	Out-of-School Suspension 3 days Parent/Caregiver Conference	Out-of-School Suspension 4 days Parent/Caregiver Conference	Suspension Up to 10 days Hearing with Superintendent/Designee or BOE Representative 10 days minimum

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Staff Assault	Out-of-School Suspension 10 Days Hearing with Superintendent/ Designee and/or BOE Representative Criminal Offense Arrest by Police	Expulsion Proceedings	
Verbally or electronically threatening a student	Out-of-School Suspension 1-3 days Parent/Caregiver Conference Contact SRO	Out-of-School Suspension 4 days Contact SRO	Suspension Pending Hearing with Superintendent or Designee Out-of-School Suspension 10 day minimum Contact SRO
Possession of a cigarette lighter	Confiscation	Saturday Detention Confiscation Parent/Caregiver notification	Out-of-School Suspension 1 day Parent/Caregiver Conference
Smoking cigarettes on school grounds or during school event	Saturday Detention Parent/Caregiver notification Refer to Student Assistance Counselor	Two (2) Saturday Detentions Parent/Caregiver notification Refer to Student Assistance Counselor	Out of School Suspension 1 day Parent/Caregiver Conference Refer to Student Assistance Counselor
Use of an electronic smoking device	Saturday Detention Subject to Search Parent/Caregiver notification Refer to Student Assistance Counselor	Two (2) Saturday Detentions Subject to Search Parent/Caregiver notification Refer to Student Assistance Counselor	Out of School Suspension 1 day Subject to Search Parent/Caregiver Conference Refer to Student Assistance Counselor
Suspected Use of a Controlled Substance (Drugs, Alcohol)	Subject to Search Removal pending Chemical Screening Referral to Student Assistance Counselor Criminal Offense	*See Drug and Alcohol Policy	
Possession of Controlled Substances or Paraphernalia (Drugs, Alcohol, Paraphernalia including electronic smoking device)	Subject to Search Out-of-School Suspension 3 days Chemical Assessment Parent/Caregiver Conference Criminal Offense	Subject to Search Out-of-School Suspension 10 Days Chemical Assessment Hearing with Superintendent or Designee and/or BOE Rep. Criminal Offense	

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Sale and distribution of controlled substance	Out-of-School Suspension up to 10 days Chemical Assessment Criminal Offense	Expulsion proceedings Chemical Assessment Hearing with the Superintendent/ Designee and/or BOE Representative Criminal Offense	
Throwing snow and ice balls without injuries	Saturday Detention Parent/Caregiver notification	Two (2) Saturday Detentions Parent/Caregiver notification	Out-of-School Suspension 1 day Parent/Caregiver Conference
Throwing snow and ice balls with injuries	Out of School Suspension 2 days Parent/Caregiver Conference Criminal Offense	Out of School Suspension 3- 5 days Parent/Caregiver Conference Criminal Offense	Out-of-School Suspension 10 days Parent/Caregiver Conference Criminal Offense