



MONTCLAIR HIGH SCHOOL
100 Chestnut Street – Montclair, NJ 07042
Awards Program – Self Nomination Form
2018-2019



The top half of this form is to be filled out by students

Remember to use a separate form for each service activity and please PRINT CLEARLY

Student's First Name: _____ Student's Last Name _____ Grade: _____

Student's Address: _____ Zip Code _____

(Club/Activity or Community Program) _____ Advisor/Sponsor's Name (Print) *MUST BE AN ADULT* _____ Date _____

I have previously received a HIGH SCHOOL service award: Yes No

"There are minimum service hours required for each school year"

Year 1 – 10 hours (service pin)	Year 2 – 20 hours (bronze pin)	Year 3 – 30 hours (silver pin)	Year 4 – 40 hours (gold pin)
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When this form is completed by the advisor, the student is responsible for returning the form to the Blue Box in the Principal's Office by April 17, 2019

******THIS FORM WILL NOT BE ACCEPTED IF STUDENTS WRITE BELOW THIS LINE******

Advisor's Name _____ Name of Club/Activity or Community Program _____

How may we contact the advisor for more information? _____
 _____ Advisor's Phone _____ Advisor's Email _____

Please check the frequency of the activity: One-time Daily Weekly Monthly

Other (Explain _____)

Is the service through: Montclair High School Activity Community Program/Activity

Notice to advisor/sponsor:

1. Membership alone does not automatically entitle one to an award. Only dedicated and continuous service benefiting the school or community qualifies the student. Therefore, please make your description of service as accurate as possible.

THIS FORM WILL NOT BE CONSIDERED WITHOUT NARRATIVE

Total number of hours served past 12 months: _____ (please estimate to the best of your recollection rather than estimating, e.g. 40+) Please use other side if necessary ... →

Is this beyond the minimum number of hours required for this activity? Yes No

2. Indicate how you would rate the above student as compared to others in the same activity by circling the appropriate number. (Five indicates exceptional service.)

Minimal						Exceptional	
0	1	2	3	4	5	Contribution to organization	
0	1	2	3	4	5	Effectiveness	
0	1	2	3	4	5	Rapport with Others	

3. Student's position in organization: President Treasurer Chairperson Other _____

4. In your opinion, does this student merit an award? YES NO

Advisor/Sponsor's Signature: _____ Date: _____