

# MONTCLAIR PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT

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**Superintendent of Schools**

**Jonathan Ponds, Ed.D.**

February 7, 2021

Dear Staff, Parents and Caregivers,

This letter is to inform you that an individual at the Technology Office at Hillside School has tested positive for Coronavirus Disease 2019 (COVID-19). The District is coordinating closely with our school physician, the Montclair Health Department and following Centers for Disease Control (CDC), state, and local health department guidance in order to assure the health and safety of our community. Please note that the school is not closed.

Close contacts within the school are being notified and will quarantine. Cleaning and disinfecting of all exposed areas will be completed. We understand the level of concern regarding COVID-19 throughout our community.

We encourage staff, parents/caregivers and students to continue following the CDC promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils; • Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms. As always, we appreciate our community's support and cooperation.

You can assist us by remaining vigilant but sensible in your approach to dealing with this global health concern.

Sincerely,  
Dr. Jonathan Ponds  
Superintendent