



## Montclair High School School Counseling Department

### External Summer Course Requests

Montclair High School recognizes the need for students to earn credits through alternative educational programs. External courses can be taken for advancement or remediation:

**Advancement** – Students may earn credit to satisfy prerequisites for higher level courses (no credit awarded for rising 9<sup>th</sup> grade students).

- 120 Hours completed for courses taken for advancement.

**Remediation** – Students may earn remedial credit for courses they received an F or NC in during the school year.

- 60 Hours completed for remediation.

### **ADVANCEMENT**

Students must submit an External Coursework Request Form to their school counselor or Ms. Iovine in Guidance. All requests are reviewed on a case-by-case basis. Montclair High School will **only** approve the following external course programs due to a proven track record with our students:

#### **In-Person Classes**

- Montclair Kimberly Academy, Montclair, New Jersey
- Montclair State University
- Newark Academy, Livingston, New Jersey
- Wayne Summer School, Wayne, New Jersey: Northern Region Educational Services Commission

#### **Online Program:**

- John Hopkins Center for Talented Youth <https://cty.jhu.edu/online/>

## REMEDIATION

### **In-Person Classes**

- Clifton High School, Clifton, New Jersey
- Newark Academy, Livingston, New Jersey
- Wayne Summer School, Wayne, New Jersey: Northern Region Educational Services Commission

### **Online Programs:**

- New Jersey Virtual School: [www.njvs.org](http://www.njvs.org)
- Educere: [www.educere.net](http://www.educere.net)

### **School-Based, Blended Programs:**

- Edgenuity Courses with MHS Certified Teacher assigned
  - Used for Summer School, English Language Learners and other special circumstances.

#### **How to Request Approval for Advancement or Remediation:**

1. Parents/Guardians must complete an application using the *External Coursework Request Form* for pre-approval before enrolling in the course.
2. Parents/Guardians are to submit the *External Coursework Request Form* to their child's counselor: Montclair High School Guidance Office, 100 Chestnut Street, Montclair, NJ 07042 or Secretary to the Director of School Counseling, Susan Iovine, [siovine@montclair.k12.nj.us](mailto:siovine@montclair.k12.nj.us)
3. Once approved, the student may enroll in the course.
4. **For course advancement**, all external courses must be completed by **August 15**, prior to the beginning of the school year.
5. **For course advancement**, students are **required to take** and **score an 85% or higher on a District final exam** for placement purposes.

For questions please contact:

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